

NOTICE OF MEETING

Meeting **AUDIT COMMITTEE**

Date and Time **FRIDAY, 23 JANUARY 2015 AT 10.00 A.M.**

Place **COMMITTEE ROOM 1, APPLETREE COURT, LYNDHURST**

Telephone enquiries to: **Lyndhurst (023) 8028 5000**
 Direct Line (023) 8028 5588 – ask for Andy Rogers
 E-mail: andy.rogers@nfdc.gov.uk

PUBLIC PARTICIPATION:

***Members of the public may speak in accordance with the Council's public participation scheme:**

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or**
 - (b) on individual items on the public agenda, when the Chairman calls that item.**
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.**

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire SO43 7PA
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This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

APOLOGIES

1. MINUTES

To confirm the minutes of the meeting held on 26 September 2014 as a correct record.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To note any issues raised during the public participation period.

4. EXTERNAL AUDITOR'S ANNUAL AUDIT LETTER (REPORT A)

To receive the external auditor's annual audit letter.

5. EXTERNAL AUDITOR – SCALE FEE VARIATION (REPORT B)

To note a variation to external audit fees.

6. EXTERNAL AUDITOR – PROGRESS AGAINST THE 2014/15 ACTION PLAN (REPORT C)

To receive the external audit progress report.

7. LOCAL GOVERNMENT AUDIT COMMITTEE BRIEFING (REPORT D)

To note the External Auditor's local government briefing notes.

8. CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2013/14 (REPORT E)

To note the certification of claims and returns annual report for 2013/14.

9. GOVERNANCE ACTION PLAN PROGRESS (REPORT F)

To note the annual governance action plan update.

10. INTERNAL AUDIT PROGRESS REPORT AGAINST THE AUDIT PLAN 2014/15 Q3 (REPORT G)

To receive the internal audit progress report against the Audit Plan 2014/15 Q3.

11. TREASURY MANAGEMENT STRATEGY REPORT Q3 (REPORT H)

To consider the treasury management report Q3.

12. REGULATION OF INVESTIGATORY POWERS ACT (RIPA) - ANNUAL REPORT (REPORT I)

To note the annual RIPA report.

13. INSURANCE PROCUREMENT UPDATE (VERBAL REPORT)

To note the latest position.

14. AUDIT COMMITTEE WORK PLAN (REPORT J)

To consider the Audit Committee Work Plan.

15. CHANGE OF DATE OF MARCH 2015 MEETING

RECOMMENDED:

That the date of the next meeting be changed from Friday, 20 March to Friday, 27 March at 10.00am.

16. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

To: **Councillors:**

Mrs D E Andrews (Vice-Chairman)
M R Harris
C J Harrison
A O'Sullivan (Chairman)

Councillors:

D B Tipp
R A Wappet
J G Ward
C A Wise

(AC230115)